

LAKE CHARLESTON MAINTENANCE ASSOCIATION

MASTER ASSOCIATION DESIGN REVIEW BOARD APPLICATION:

Landscaping/Pavers/Patio/Driveway

Date:

Received by :

DATE: _____ Phone: _____ HOME OWNER NAME: _____

DRB for: _____ ADDRESS: _____

EMAIL ADDRESS: _____ SUBDIVISION: _____:

Choose one:

- Contractor is doing installation
- Homeowner is doing installation

Check all that apply: Provide Site Plan, Diagram or marked Survey detailing **SPECS AND DIMENSIONS**

Landscaping /Location(s): _____ Patio Material used: _____

Pavers /Location(s): _____ Driveway Material Used : _____

Manufacturer/Name: _____

- **Conceptual Landscape** - A DRB Application is required when adding/removing landscaping. Provide pictures of types of plants not listed on Palm Beach County invasive list, dimensions on survey and list of material being used including any required setbacks. **Minimum (3) mature trees must be on each lot** - a mature tree is at least 2 inches in diameter. ***Fruit trees are only permitted in rear yard.***
- **Patio/Walkway/Driveway** – include picture, dimensions on survey and list of material being used including any required setbacks. Wood decks are not permitted.

Initial to ensure that you have attached each one:

___ Proof of Contractors license and Insurance (Workers Comp & Liability with your name & address as certificate holder)

___ Printed color photos showing full frontal of home and area of lot to be improved at time of application

___ Site plan, Diagram or marked Survey showing location and dimensions of improvement

APPROVALS ARE GIVEN BY THE DESIGN REVIEW BOARD (DRB) AND ARE NECESSARY PRIOR TO WORK COMMENCEMENT! The DRB must provide a decision within 30 days of date stamped on this application and the project must be completed within 120 days of it. DRB member and LCMA employee reserve all rights written in Bylaws and Covenants. I hereby certify that this application is in accordance with the current LCMA Rules and Regulations (R&R) with all requirements attached to this application and consent is given to LCMA employees to access property regarding this application.

PLEASE NOTIFY THE LCMA MANAGEMENT OFFICE UPON COMPLETION TO HAVE YOUR PROJECT INSPECTED.

Homeowner signature X _____ DATE: _____

Homeowner signature X _____ DATE: _____

LCMA STAFF ONLY do not mark beneath this line

APPROVED as submitted.

APPROVED subject to:

DISAPPROVED because it does not conform to the aesthetics of the Sub-Division and/or Community as per Article X Section 2.

DISAPPROVED because it does not conform to the Rules and Regulations and/or Covenant Restrictions:

INCOMPLETE - Please resubmit and include the following information:

REVIEWED BY:

Date: