

LAKE CHARLESTON MAINTENANCE ASSOCIATION
MASTER ASSOCIATION DESIGN REVIEW BOARD APPLICATION:
Enclosures/Patio/Shade Structure

Date Submitted:
Received by:

DATE: _____ Phone: _____ HOME OWNER NAME: _____

DRB for: _____ ADDRESS: _____

EMAIL ADDRESS: _____ SUBDIVISION: _____ :

Choose one:

- Contractor is doing installation Homeowner is doing installation

Check all that apply: Provide Site Plan, Diagram or marked Survey detailing * *SPECS AND DIMENSIONS* **

- Screen Enclosure** **Decking/Patio** **Freestanding Shade Structure** **Awning**

T Type: _____

- ✓ **Screen Enclosure requires** Survey/site plan drawings showing location and dimensions attached to home on decking. Picture of area to be improved. Must be aluminum white or bronze.
- ✓ **Patios/Decking requires** Survey/site plan drawings showing location and dimensions. Picture of area to be improved. List of materials used. Wood decks are not permitted.
- ✓ **Awning/Covered Porch requires** Survey/site plan drawings showing location and dimensions. Picture of area to be improved. List of materials used.
- ✓ **Free Standing Shade Structure Diagram** – Provide picture of type of Structure. Survey showing location and dimensions. Picture of area to be improved. List of materials used.

Chickee Hut- *must be made by Seminole Native American Tribe, Pergolas, or Gazebos.*

Initial to ensure that you have attached each one:

- ___ Proof of Contractors license and Insurance (Workers Comp & Liability with your name & address as certificate holder)
 ___ Printed color photos of full frontal of home and improved area at time of application.
 ___ Site plan, Diagram or marked Survey along with all information required above.

APPROVALS ARE GIVEN BY THE DESIGN REVIEW BOARD (DRB) AND ARE NECESSARY PRIOR TO WORK COMMENCEMENT! The DRB must provide a decision within 30 days of date stamped on this application and the project must be completed within 120 days of it. I hereby certify that this application is in accordance with the current LCMA Rules and Regulations (R&R) with all requirements attached to this application and consent is given to LCMA employees to access property regarding this application.

PLEASE NOTIFY THE LCMA MANAGEMENT OFFICE UPON COMPLETION TO HAVE YOUR PROJECT INSPECTED.

Homeowner signature X _____ DATE: _____

Homeowner signature X _____ DATE: _____

LCMA STAFF ONLY do not mark beneath this line

APPROVED as submitted.

APPROVED subject to:

DISAPPROVED because it does not conform to the aesthetics of the Sub-Division and/or Community as per Article X Section 2.

DISAPPROVED because it does not conform to the Rules and Regulations and/or Covenant Restrictions:

INCOMPLETE - Please resubmit and include the following information:

REVIEWED BY:

Date:

LCMA R&R 5/18

