

**LAKE CHARLESTON MAINTENANCE ASSOCIATION**

**MASTER ASSOCIATION DESIGN REVIEW BOARD APPLICATION:**

**Windows/Doors/Shutters**

**Date Submitted:**

**Received by:**

DATE: \_\_\_\_\_ Phone: \_\_\_\_\_

HOME OWNER NAME: \_\_\_\_\_

DRB for:  Windows  Doors  Shutters

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

SUBDIVISION \_\_\_\_\_

**Choose all that apply:**

Contractor is doing the installation

Homeowner is doing the installation

**Windows:**

Colonial Grids/White

Britany Grids/White

No Grids/White

Vinyl

Aluminum

Total Number of Openings \_\_\_\_\_

Double hung # \_\_\_\_\_

Single Hung # \_\_\_\_\_

Slider # \_\_\_\_\_

Accent # \_\_\_\_\_

Glass block

**Doors:**

Door Description: \_\_\_\_\_ and Location: \_\_\_\_\_

Garage Door Description: \_\_\_\_\_

**Shutters : only one color is permitted**

Accordion # \_\_\_\_\_

Roll Down # \_\_\_\_\_

Panel # \_\_\_\_\_

Beige

Ivory

White

**Initial to ensure that you have attached:**

Proof of Contractors license and Insurance (Workers Comp & Liability with your name & address as certificate holder)

Printed color photos of front of home and of each opening

Diagram of home indicating which opening will to be affected

Printed color photos and specifications of materials used

**APPROVALS ARE GIVEN BY THE DESIGN REVIEW BOARD (DRB) AND ARE NECESSARY PRIOR TO WORK COMMENCEMENT! The**

**DRB must provide a decision within 30 days of date stamped on this application and the project must be completed within**

**120 days of it. I hereby certify that this application is in accordance with the current LCMA Rules and Regulations (R&R) with**

**all requirements attached to this application and consent is given to LCMA employees to access property regarding this**

**application.**

**PLEASE NOTIFY THE LCMA MANAGEMENT OFFICE UPON COMPLETION TO HAVE YOUR PROJECT INSPECTED.**

Homeowner signature X \_\_\_\_\_ DATE: \_\_\_\_\_

Homeowner signature X \_\_\_\_\_ DATE: \_\_\_\_\_

**LCMA STAFF ONLY do not mark beneath this line**

APPROVED as submitted.

APPROVED subject to: \_\_\_\_\_

DISAPPROVED because it does not conform to the aesthetics of the Sub-Division and/or Community as per Article X Section 2.

DISAPPROVED because it does not conform to the Rules and Regulations and/or Covenant Restrictions: \_\_\_\_\_

INCOMPLETE - Please resubmit and include the following information: \_\_\_\_\_

**REVIEWED BY:**

**Date:**

**LCMA R&R 5/18**